

November 22, 2010



City Council Committee Report

To: Mayor & Council

Fr: Rick Perchuk, Operations Manager
Barb Manson, Parks Supervisor

Re: Columbarium Purchase – 2011 Capital

Recommendation:

That Council accepted the lowest bid submitted by KMI Columbaria Inc. for the purchase of a new 98 niche-columbarium for the Lake of the Woods Cemetery as approved under the 2010 Capital Budget; and,

That the Five Year Capital Plan has included \$80,000.00 towards the purchase of a new columbarium in 2014; and,

That KMI Columbaria Inc. has offered the City the 2010 price of \$30,625.00 each, including HST and shipping charges, for the purchase of two new columbaria, crane operation to unload at site is extra; and,

That Council hereby authorizes an additional budget request in the amount of \$66,000.00 to be approved under the 2011 Capital Budget for the purchase of two additional columbaria for the Lake of the Woods Cemetery; and further,

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its Five Year Capital Plan at its December 13, 2010 meeting.

Background:

Quotations were received for a new 98 niche-columbarium for the Lake of the Woods Cemetery in 2010. KMI Columbaria Inc. had the lowest quote of \$30,625.00 (taxes & shipping included). The other four tenders were listed from \$35,000.00 to \$72,000.00. The winning tender, KMI Columbaria has since delivered the new columbarium on site and it meets all expectations, except for the depth of the floral inscription which is to be rectified forthwith.

KMI Columbaria was approached to see if there was an interest in supplying two more columbaria to complete the newly landscaped area (see attached photo) at the 2010 quoted price of \$30,625.00 each. KMI is interested upon Council approval, with delivery by the spring or summer of 2011.

The recommendation is for the purchase of two more columbaria from KMI Columbaria Inc. at the 2010 price of \$30,625.00 each. This has been included in the 2011 Capital requests for \$66,000.00 which would include the purchase of two columbaria plus the crane rental for unloading at the site and labour costs to unpack, unload and install.

Budget:

2011 Capital Expenditure - \$66,000.00.

Columbarium purchases are funded through the City's columbarium reserve. This reserve is comprised strictly of net revenues from other columbarium niche sales. The balance of this reserve, before funding the 2010 columbarium purchase, is \$166,054 at the end of October 2010. This purchase will be fully funded through this columbarium reserve, with no tax levy requirement.

Communication Plan/Notice By-law Requirements:

Charlotte Edie, Finance

Rick Perchuk, Operations Manager

Barb Manson, Parks Supervisor